



**Souvarnashanti Bahuddiyshiya Mandal's  
Sou. Suvarnalata Gandhi Mahavidyalaya, Vairag,  
Tal-Barshi Dist. Solapur.**

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Principal.

Dr. Jawale S. S.

(M. A. M. Phil. Ph. D.)

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**Systems and procedures for maintaining and utilizing physical, academic and support facilities - library, sports complex, computers, classrooms etc. in the college.**

**Physical facility and Academic facility**

**Classrooms**

**Policies for Maintenance**

Regular cleaning and maintenance are carried out so as to create good learning environment to the students. Work is allotted to support staff. Regular monitoring and repair of electrical and fixtures is done.

**Policies for Utilization**

Central timetable is designed in such a way that there is maximum utilization of infrastructure and classrooms.

**Library**

**Policies for Maintenance:**

For the software in library, Annual maintenance contracts are done. Proper ventilation is done for the suitable environment near bookshelves. Regular dusting and cleaning is done by the support staff. Pest control is carried out so as to increase the life of valuable resources of the library. Furniture is repaired as per the requirement. Library is partially automated.

Book exhibitions are conducted in the library and books suggested by staff members are included in the library. Special reading room facility is provided to the student. New arrivals are exhibited on board.

**Policies for Utilization**

Library is kept open during long vacations for the benefit of the students. Qualified staff is appointed in the library to guide and help students.

**Computers**

**Policies for Maintenance:**

For maintenance of printers, copiers and software maintenance is done through Om Sai Computer services. Regular up-gradation is carried out for hardware and software.

## **Policies for Utilization**

Available computers are distributed in departments, office and library and for administrative work as per the requirement and load of the work. Computers are connected through LAN and with a high-speed internet facility. Computers are provided with upgraded antivirus.

## **Sports facility**

### **Policies for Maintenance:**

Regular maintenance is carried out for gymnasium, sports equipment and sport material from experts in the field.

### **Policies for Utilization:**

Sport material is issued to students as per the schedule. For Inter-collegiate competitions sport material is issued to the student for the period of the competition. Gymnasium is used by students as per the given slot.

### **Other Facilities:**

The garden/wet waste is used for making bio fertilizer /compost through the composting unit and in the campus.

Need based repair work of furniture and fixtures (including electrical appliances like fan, Equipment -Telephone, Sound system, Cameras,) is done by giving contracts to proper agencies. Record register is maintained centrally for the requirements. The sanction process is done through purchase committees. Maintenance and painting of building and infrastructure is done as per need. Cleaning, maintenance and replacement of resin of water filters is done on a regular basis. Cleaning of drainage pipelines is done regularly. Channels used to flow away rainwater are cleaned before the rainy season so as to avoid excess accumulation of rainwater in the campus.



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